

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET

E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
July 6, 2015 – July 10, 2015**

<b>*5:30 pm</b>	<b>Executive Committee</b>	<b><u>MONDAY, JULY 6, 2015</u></b>	<b>Room 200, Northern Building 305 E. Walnut Street</b>
		<b><u>TUESDAY, JULY 7, 2015</u></b> (No Meetings)	
		<b><u>WEDNESDAY, JULY 8, 2015</u></b> (No Meetings)	
<b>*8:30 am</b>	<b>Aging &amp; Disability Resource Center Board of Directors</b>	<b><u>THURSDAY, JULY 9, 2015</u></b>	<b>NEW Curative 2900 Curry Lane</b>
		<b><u>FRIDAY, JULY 10, 2015</u></b> (No Meetings)	

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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## EXECUTIVE COMMITTEE

Tom Lund, Chairman

Patrick Moynihan, Jr., Vice-Chairman

Steve Fewell, Patrick Evans

Bernie Erickson, Patrick Buckley, John Van Dyck

### EXECUTIVE COMMITTEE

Monday, July 6, 2015

5:30 p.m.

Room 200, Northern Building  
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM ON THE AGENDA.

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of June 8, 2015.

### Comments from the Public

#### Vacant Budgeted Positions (Request to Fill)

1. Clerk of Courts – Deputy Clerk of Courts I - Vacated – 7/13/15.
2. District Attorney – Special Drug Task Attorney - Vacated – 7/2/15.
3. Human Services (CTC) – Community Treatment Program Worker - Vacated – 8/3/15.
4. Human Services (CTC) – TAD/CJCC Court Supervisor - Vacated – 6/24/15.
5. Public Works (Facilities Management) – Housekeeper (.50) - Vacated – 7/15/15.

### Communications

6. Communication from Supervisor Van Dyck re: Consider a change in Board ordinances to require that support resolutions receive a favorable vote at both the home committee and Executive Committee before being committed to resolution. *Referred from May County Board.*

### Legal Bills

7. Review and Possible Action on Legal Bills to be paid.

### Reports

8. County Executive Report.
  - a) Budget Status Financial Report for May, 2015.
9. Internal Auditor Report.
  - a) Budget Status Financial Report for May, 2015.
  - b) Monthly Status Update: June 1 – June 30, 2015.
10. Human Resources Report.
  - a) Approval of vacation for the Finance Director position.
  - b) 2016 Insurance Proposals.
  - c) Fast Care Proposal.

**Resolutions, Ordinances**

11. Resolution re: Change in Table of Organization for the Airport Maintenance Mechanic.

**Closed Session**

12. ACTION - Review and approval or rejection of high bids for tax deed properties:  
(high bid information of July 3<sup>rd</sup> to be distributed at meeting)
  - a. Parcel 2-762 at 1051 St. Paul St. Green Bay – Minimum Starting Bid \$ 11,000
  - b. Parcel 17-880 at 445 S. Baird St. Green Bay – Minimum Starting Bid \$ 5,500
13. Update on status of Parcel 14-1048 (1163 Chicago Street, City of Green Bay) from June Executive Committee meeting – No Action Required.
14. Closed Session to Deliberate the sale of Brown County owned Parcels to a Brown County Municipality or an adjacent property owner:  
Parcel VH-590-6  
Parcel 21-1331-1  
Parcel B-99  
Parcel PI-207-5  
Parcel 14-411  
Parcel 18-522 w/ 18-523  
Parcel 21-293-1  
Parcel 6-403  
Parcel 7-326  
Under State Statute 19.85(1)(e) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
15. Reconvene into open session for the purpose of taking action on above Parcels.

**Other**

16. Such other matters as authorized by law.
17. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD OF DIRECTOR'S MEETING

**Thursday, July 9, 2015 at 8:30 a.m.  
NEW Curative 2900 Curry Lane, Green Bay**

## **AGENDA**

<b>Agenda Item</b>	<b>Handout</b>	<b>Action Required</b>
1. Pledge of Allegiance		
2. Introductions		
3. Adoption of Agenda	Yes	Yes
4. Approval of the minutes of regular meeting of May 28, 2015	Yes	Yes
5. Comments from the public		
6. Finance Report		
a. Review and approval of May 2015 Finance Report	Yes	Yes
b. Review and approval of Restricted Donations	Yes	Yes
7. Preliminary Budget Review and Approval 2016	Yes	Yes
8. NEW Curative Transportation and Program Updates		
9. Directors Report		
a. Nutrition Program Impact: Home Delivered Meal Policy-Managed Care	Yes	Yes
b. GWAAR Self-Assessment Letter	Yes	
c. Rural Driver Escort Transportation-Managed Care	Yes	
d. Aging Plan Progress-Development	Yes	
10. Family Care Update-Status of Transition		
11. Legislative Updates		
12. Announcements		
13. Next Meeting – August 27 <sup>th</sup> , 2015		
14. Adjourn		Yes



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Marvin Rucker, Chairperson  
Aging & Disability Resource Center  
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"



## JULY 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety @ 11:00 am Ed & Rec 5:30 pm @ Golf Course	2	3  <i>County Board Office Closed</i>	4  
5	6  Executive Cmte 6:00 pm	7	8	9	10	11
12	13	14   Employee Picnic	15  <b>Board of Supervisors 7:00 pm</b>	16  CJCB 8:00 am	17	18
19	20	21  Veterans Recognition Subcmte 5:00 pm	22  Human Services 5:30 pm	23  Admin Cmte 5:30 pm	24	25
26	27  Land Con 6:00 pm PD&T 6:15 pm	29	29	30	31	



## August 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5  Public Safety 11:00 am	6	7	8
9	10  Executive Cmte 5:30 pm	11	12	13  Ed and Rec 5:30pm @ Fair <i>*Note date, time &amp; location</i>	14	15
16	17	18  Vet's Recognition 5:00 pm	19  <b>Board of Supervisors 7:00 pm</b>	20	21	22
23	24  Land Con 6:00pm PD&T 6:15pm	25	26  Human Svc 5:30 pm	27  Admin Cmte 5:30 pm	28	29
30	31					

## **BROWN COUNTY COMMITTEE MINUTES**

- Aging & Disability Resource Center – Executive/Finance Committee (April 16, 2015)
- Local Emergency Planning Committee (May 12, 2015)
- Neville Public Museum Governing Board (June 8, 2015)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER EXECUTIVE/  
FINANCE COMMITTEE MEETING** **April 16, 2015**

**PRESENT:** Beth Relich, Barbara Robinson, Marvin Rucker.

**EXCUSED:** Pat Hickey.

**ALSO PRESENT:** Devon Christianson, Christel Giesen, Debra Bowers, Guadalupe Mercado, Ken Wirtz, Mary Jo VandenWymelengerg

The meeting was called to order by Chairperson Rucker at 5:05 p.m.

**PLEDGE OF ALLEGIANCE.**

**ADOPTION OF THE AGENDA:** Ms. Relich/ Ms. Robinson moved to adopt the agenda.  
**MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF MEETING OF JUNE 26, 2014:**

Mr. Rucker noted that on the first page, second paragraph of the minutes the word "able" should be removed.

Mr. Robinson/ Ms. Relich moved to approve the minutes of the regular meeting of June 26, 2014. **MOTION CARRIED.**

**INVESTMENT POLICY DISCUSSION:**

In the last Board meeting on March 26, 2015, the Board recommended that the ADRC move forward with creating an investment policy. Mr. Wirtz is a Financial Advisor for MetLife who agreed to advise the ADRC on investing. Ms. Christianson began by reviewing the different funding streams and overall budget.

Discussion came up about the possibility of other entities looking at the Investment Policy and thinking it is extra income for the ADRC opposed to an emergency fund. Different ideas came from the committee about how to invest those funds including an endowment, short term investing, and long term investing.

Mr. Wirtz recommended that the ADRC prepare a report with three to six months of expenses and the remaining funds that are available for emergencies. The goal is to maintain three to six months' worth of funds and anything exceeding that should be invested. Mr. Wirtz suggested bringing this report to the county when the budget is presented and see what kind of response the ADRC receives and decide from there. Mr. Wirtz also suggested changing "Investment Policy" to "Cash Reserve" and arrange another meeting when we have more pieces together.

Ms. Christianson will send a draft of the Investment Policy to committee members before the next meeting and will meet with the county treasurer for advice.

**REQUEST FOR LIMITED TERM STAFF SUPPORT:**

The ADRC recently lost its fourth staff person to a Managed Care Organization. This is very unusual for the ADRC but the MCO's are looking for skilled staff that the ADRC has. Ms.

Christianson reviewed the 2015 ADRC Position Request to explain the three positions requested:

- Hire Jake Thompson, ADRC's Social Work Intern, from now until September to assist with Family Care Enrollment.
- Hire a part-time Scanning Support Staff to assist with scanning enrollment forms and financial documents.
- Extend Anita Jahnke's hours from part-time to full-time until the end of this year. This will be funded with a MIPPA grant.

Ms. Relich/ Ms. Robinson moved to approve the request for limited term staff as stated.

**MOTION CARRIED**

**ADJOURN:** Ms. Relich/ Ms. Robinson moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 6:34 p.m.

**Respectfully submitted,**

**Guadalupe Mercado, Office Assistant**



**PROCEEDINGS OF THE BROWN COUNTY LOCAL EMERGENCY PLANNING  
COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis. Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tues May 12th, 2015 @14:30 pm, at the Brown County Emergency Operations Center

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PRESENT:, Tom Collins, Mike Schoen, Michael Moore, Melissa Spielman, Leon Engler, Russ Phillips, David Litton, Ed Olsen, David Catalano, Nick Cluppert, Jon Jandrin, Bill Marotz, Steve Johnson, Jeff Stauber (speaker)

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1. CALL MEETING TO ORDER:

The meeting was called to order by Tom Collins at 14:30.

2. APPROVAL OF AGENDA:

**A MOTION WAS MADE by Tom Collins TO APPROVE THE AGENDA, Mike Schoen Seconded Vote taken, MOTION CARRIED UNANIMOUSLY**

3. APPROVAL OF MINUTES:

**A MOTION WAS MADE by Tom Collins TO APPROVE THE MINUTES, David Litton Seconded Vote taken. MOTION CARRIED UNANIMOUSLY.**

4. LEPC Round Table

- Jeff Stauber attended as a guest speaker and presented on FirstNet. FirstNet was created following the Middle Class Tax Relief and Job Creation Act signed into law in February 2012. The law allows FirstNet to develop and provide a nationwide wireless broadband network dedicated to public safety. Additional information on FirstNet can be found at the following sites: [www.interop.wi.gov](http://www.interop.wi.gov), [www.firstnet.gov](http://www.firstnet.gov), and [www.pscr.gov](http://www.pscr.gov)
- Mike Schoen discussed a training opportunity organized by David Siegel (Green Bay Metro Fire Dept. and Regional Hazmat Team member). The training included a tabletop exercise that was valuable to area facilities as well as local emergency responders.
- Steve Johnson reported on his participation at SIMCOM 2015. SIMCOM is a State-wide interoperability event that was held in Oshkosh May 5-7. Steve attended as a representative of the Northeast Wisconsin Incident Management Team (IMT). Steve discussed a communication option, satellite phones that are funded through the Brown County Health Department. Satellite phones are located at the County Health Department, the De Pere Health Department, the EOC, the Oneida Health Center, and the Brown County IMT Communications Trailer.
- Nick Cluppert from the Red Cross reported following up with clients from the Danz Ave. fire.
- Russ Phillips, from SuperValu was introduced as Ed Olsen's replacement.
- David Catalano reported on the annual field day event for amateur radio operators. Radio operators are encouraged to join the event and communicate under emergency conditions.

- Bill Marotz discussed a tornado touchdown in Georgia that damaged Schneider warehouses. He was deployed to the area to assist in the emergency management efforts required to recover from the event.

5. COMMITTEE REPORTS:

- A. PUBLIC INFORMATION AND EDUCATION COMMITTEE (PIE)
  - The Chair position remains open at this time. An email was sent to all LEPC members with requests for nominations. Steve Johnson declined a nomination and a second call for nominations will be sent to the members with a position description.
- B. EXECUTIVE COMMITTEE
  - Nothing reporting
- C. PLANNING COMMITTEE
  - Information was presented to the group regarding pipeline transportation emergencies. A copy of the material will be forwarded to the members.

6. OLD BUSINESS/OTHER BUSINESS

- A. ARES/RACES UPDATE
  - Christopher Lehner was not available for the meeting, but David Catalano reported the following: 2015 began with a new emergency coordinator taking the helm for Brown County ARES RACES. Christopher Lehner, amateur call N9SBQ replaces Dennis Carr, amateur call, KC9OIS who stepped down from the EC position in December.
  - There are several projects in the works right now. Aurora Hospital is interested in amateur radio capabilities at their facility. They were very impressed how the Brown County ARES group operated.
  - Emergency Management is interested in having MARS capabilities to supplement ARES RACES. This project is under the auspices of the Navy MARS program. MARS stands for Military Auxiliary Radio System and works closely with FEMA and DoD. If anyone would like more information on this program, contact Christopher Lehner.
  - April 16<sup>th</sup> was the simulated tornado watch and warning issued by the NWS in conjunction with Tornado Awareness Week. Brown County ARES had 26 stations that checked into the local radio net headed up by one of the members. This was a very good turnout.
  - Review of the credentialing and issuances of ARES ID tags is another project soon to be under way. Making sure that all ARES members have current IDs and ICS credentialing is also to the standards requires for ARES RACES membership.
- B. RECENT SPILLS
  - Melissa reported 6 recent spills in the County. One spill was reported by a private party involving a diesel spill, C. Riess Coal Company reported a hydraulic oil spill, Collins Dairy reported a manure spill, and WPS reported a mineral oil spill. Two diesel spills were reported from unknown sources.

C. PUBLIC/PRIVATE PARTNERSHIP

- Bill Marotz reported on a workshop to be held on Wednesday, June 24<sup>th</sup>. The workshop is **Enhanced Disaster Recovery through Resiliency Workshop and Tabletop Exercise** and promotes public/private collaboration to improve all-hazards resilience. Bill will be discussing disaster recovery planning and business continuity for Schneider National. The information was sent to the committee members.

D. EM REPORT

- BCEM participated in an MCI drill with De Pere Fire and Police Departments, Brown County 911 Center, NEW RTAC, and St. Norbert's College on April 30<sup>th</sup>. The scenario included an active shooter incident at the St. Norbert College campus. The drill was successful in exercising the components of the Incident Command System at an MCI; Triage, Treatment, and Transport; and capabilities of the backup dispatch center.
- Report on an extended incident in the City of Green Bay involving the displacement of 59 people due to an apartment building fire. An After Action meeting is to follow.

7. PUBLIC COMMENT

- None

8. SUCH OTHER MATTERS AS AUTHORIZED BY LAW

9. ADJOURN

**A MOTION WAS MADE BY TO ADJOURN AT 15:36 P.M. 2<sup>ND</sup> Vote taken. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Melissa Spielman  
EM Interim Director



Bridging Communities. Connecting Generations.

**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM  
GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, June 8, 2015 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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PRESENT: Kevin Kuehn, Erik Hoyer, Tom Sieber, Sandy Juno and Diane Ford  
ALSO PRESENT: Kasha Huntowski, Kevin Cullen and Beth Lemke

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**CALL MEETING TO ORDER**

1. Chairman Kuehn called the meeting to order at 4:34PM.
2. APPROVE/MODIFY AGNEDA

Motion made by E Tom Sieber and seconded by Diane Ford to approve the agenda.  
Vote taken.

**MOTION APPROVED UNANIMOUSLY.**

3. Museum Directors Report.

Museum Director Lemke shared an update June 4<sup>th</sup> Education and Recreation Committee meeting. The museum did not receive the JEM State Department of Tourism for exhibit marketing. Director Lemke shared that a formal budget adjustment was not requested at this time. Promotional efforts will continue with careful monitoring revenue. Both Education and Recreation and the Museum Governing Board will be updated monthly. Members shared suggestions of methods of lower cost promotion.

Museum Director Lemke shared Neville Public Museum positive website stats.

**Neville Public Museum Website:** 2014 total visits = 131,438 (\*62% increase over 2013)  
January 2015 **Visits** 22,198 (\*76% increase in visits from January 2014) **Page Views** 33,759  
February 2015 **Visits** 17,591 (\*78% increase in visits from February 2014) **Page Views** 29,120  
March 2015 **Visits** 18,269 (\*74% increase in visits from March 2014) **Page Views** 22,841  
April 2015 **Visits** 16,289 (\*99% increase in visits from April 2014) **Page Views** 24,963

Museum Director Lemke shared updated summer Centennial Programming, thanked the Board for attending programs and exhibit openings and encourage members to continue to attend and share programs and events with their social networks.

**Celebrate Centennial Programming:**

**June**

6/9/15 *Building our Community* Public Forum 7pm

6/20/15 Summer Soda Workshop visit website for registration information 1pm-2pm

6/25/15 Happy Anniversary Neville Museum Party for City of Green Bay Kids Day exhibits 9am-5pm, Activities 12pm-4pm

**July**

7/4/15 Festival Foods Fire over the Fox – Neville open 9am-5pm

7/4/15 Explorer Saturdays at the Neville 12pm-3pm

7/7/15 *Spies, Traitors, Saboteurs* Lecture Series 6pm

7/11/15 Open Streets – Partnership with LIVE54218 – activities 10am-2pm

7/11/15 Summer Soda Workshop visit website for registration information 1pm-2pm

7/14/15 *Building our Community* Public Forum 7pm

7/21/15 *Spies, Traitors, Saboteurs* Lecture Series 6pm

7/28/15 *Spies, Traitors, Saboteurs* Lecture Series 6pm

**August 2015**

8/1/15 Explorer Saturdays at the Neville 12pm-3pm

8/5/15 CSI Youth Camp in partnership with UW-Extension 9am-12pm or 1pm-4pm

8/11/15 *Centennial Architecture Public Forum*

8/15/15 Summer Soda Workshop

8/27/15 Dinner Program – Steaming Through Time with Christopher Winters

**September 2015**

9/5/15 Explorer Saturdays at the Neville 12pm-3pm

9/17/15 Reception *Extreme Deep*

9/19/15 Public Opening *Extreme Deep*

9/19/15 Music at the Museum Bob Teed & The Satisfaction 12pm-3pm

9/26/14 Public Opening *Sisters in Spirit*

9/26/15 Music at the Museum Bob Teed & The Satisfaction Encore Performance 12pm-3pm

Discussion ensued, no action taken.

**2015 Governing Board Meeting Dates**

Monday, July 13, 2015

Monday, August 10, 2015

Monday, September 14, 2015

Monday, October 12, 2015

Monday, November 9, 2015

Monday, December 14, 2015

4. Such other matters as authorized by law:  
Next meeting of the Neville Public Museum Governing Board will be **Monday, July 13015 at 4:30pm.**
5. Adjournment. Motion to adjourn made at 5:28PM by Erik Hoyer and seconded by Tom Sieber.  
Vote taken.  
**MOTION APPROVED UNANIMOUSLY**